

# How to Nominate a Finalist

All nominees for the annual ROSE Awards (Recognition Of Service Excellence) are winners for our community. But, if you would like assure your nominee of a chance for special recognition during the ROSE Awards ceremony, here are a few suggestions of things you can do. Judges carefully consider the following:

#### A well-constructed nomination

- Take time to outline the attributes that you believe qualify your employee/volunteer for the ROSE Awards.
- A poorly presented nomination does not compliment your employee/volunteer, no does it represent your organization properly.

## Supportive documentation

- Keep a file or document special information about a deserving employee/volunteer.
- o If your business/organization collects comment cards, electronic comments, letters, notes or verbal remarks complimenting an employee/volunteer, be sure they are included with your nomination.

### Nominee information

- Be sure to include a brief biographical sketch of your nominee along with the details of why this outstanding individual(s) should be considered for the ROSE Awards.
- Be sure to include all supportive documentation and comments about the nominee(s).

### Plan to attend the dinner event!

 Your nominee(s) will appreciate the support from you and other members of your team as they receive this public recognition of their service to our industry.